



UNIVERSITY OF NAIROBI

INTERNAL ADVERTISEMENT

Applications are invited for the following position:

ASSISTANT INTERNAL AUDITOR GRADE CD (7/8), INTERNAL AUDIT DEPARTMENT - CENTRAL ADMINISTRATION, AD/11/54/25 - 5 POSTS

Applicants shall have:

1. Bachelors degree in Business or other related field of study from a recognized University.
2. At least CPA 3 or its equivalent qualification.
3. At least three (3) years post qualification experience in auditing or accounting, as an Internal Auditor or Accountant in Grade A/B (5/6).
4. Team player with ability to work with a multidisciplinary team of professionals.
5. Computer literate and ability to use computer assisted audit techniques.
6. Knowledge of risk assessment and management procedures will be an added advantage.

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: recruit-aiaiaud@uonbi.ac.ke

CLOSING DATE: FRIDAY, DECEMBER 5, 2025

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**