



## **UNIVERSITY OF NAIROBI**

### **INTERNAL ADVERTISEMENT**

Applications are invited for the following position:

#### **ASSISTANT DEAN OF STUDENTS, GRADE 12, DEAN OF STUDENTS AND CAREER SERVICES, CENTRAL ADMINISTRATION, AC/2/134/26 (R&T), 3 POSTS**

1. Applicants should be holders of at least a Masters Degree in Counselling, Psychology, Clinical Psychology, Occupational & Educational Psychology, Social Work or an equivalent qualification.
2. They must have at least six (6) years working experience with at least 3 years' experience in Grade 9/10 OR 6 years work experience in a position of comparable responsibility in the University, of which at least 3 years must be at Grade 9/10 (EF).
3. Must be a member of a counselling professional body
4. The successful candidates will assist the University's Dean of Students and Career Services in administration of Students Welfare services.

#### **NOTES:**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: [recruit-adossdosacs@uonbi.ac.ke](mailto:recruit-adossdosacs@uonbi.ac.ke)

**CLOSING DATE: FRIDAY, MARCH 13, 2026**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.  
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED**