



UNIVERSITY OF NAIROBI EXTERNAL JOB VACANCIES (PROJECT POSITIONS)

Applications are invited for the following position:

IN-COUNTRY PARTNER COORDINATOR, HISTAC PROJECT, FACULTY OF HEALTH SCIENCES - AD/2/10/23 - (1 POST)

Background

The University of Nairobi, Faculty of Health Sciences (UoN-FHS) received a Sub-Award from University of California San Francisco (UCSF) following a successful collaborative application for funding to US Centers for Disease Control and Prevention (CDC) under the project entitled “Health Information Systems Technical Assistance Consortium (HISTAC) Project”. This project aims to develop OpenMRS system for the program entitled “HQ Supported Development, Implementation, Use and Evaluation of Interoperable Health Information Systems to Achieve HIV/AIDS and TB Epidemic Control through Improved Health Informatics Policy, Governance, Workforce Capacity, and Systems under PEPFAR” in at least five countries in Africa.

The Position

Due to the HIS landscape in Kenya and the various stakeholders and partners, it is expected that a considerable amount of coordination between stakeholders is required implement all the activities.

Reporting to the Principal Investigator, or his delegated authority appointee, this person will support CDC Kenya office to coordinate and support project activities. Although this person will be hired by University of Nairobi through HISTAC Project, the person will be responsible for facilitating cross-collaboration within all partners under the broader Technical Assistance Consortium consisting of Partners for Appropriate Technologies in Health (PATH) and JEMBI.

Responsibilities

- Assist CDC Kenya and CDC HQ to coordinate, support, and manage in-country TAP activities
- Assist with identifying and analyzing project-specific issues or concerns and their impact on operations; work with implementing partners, CDC HQ, and CDC Kenya on solutions
- Schedule, prepare, attend, manage, record, and share country-specific TAP meetings/calls at both Administrative and Technical Levels.

- Knowledge management using Redmine project management software to capture meeting notes, recordings, and other TAP inputs and outputs using Redmine and support CDC Kenya, Technical leads, Implementing Partners and CDC Headquarters (HQ) Point of contacts use Redmine effectively
- Assist with Ad hoc requests for country-specific project and partner coordination activities
- Follow-up on country-specific activities to ensure goals are met in a timely manner
- Tasks as requested by CDC Kenya points of contact
- Develop/provide technical documentations (concept notes, agenda, communication briefs, and so on) as requested

Required Academic Qualifications

- At least a Bachelor of Science degree in either Health Informatics, Information Computer Technology, Software Engineering, Project Management or related fields.
- A postgraduate qualification in the fields above will be an added advantage.

Required Experience, Skills, Knowledge and Abilities

- Mid-level professional with at least five (5) years of relevant IT project management (PM) experience in the health sector
- Experience with health information solutions for monitoring and managing project execution, critical HIS activities, and OpenMRS interdependencies across multiple partners in Kenya.
- Familiarity and/or experience with PEPFAR or other USG HIS, mHealth and e-health initiatives.
- Familiarity and/or experience with informatics/software system projects, activities, terminology, and practices
- Familiarity with KenyaEMR HIV platform, KenyaEMR non-HIV platform and COVID-19 OpenMRS leverage will be an added advantage.

Terms of appointment

This is a position whose tenure is one (1) year contract renewable based on performance and by mutual consent. The salary is negotiable depending on the level of education and work experience.

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be forwarded through applicants' Heads of Departments, where applicable, and be addressed to the Director, Human Resource, University of Nairobi.

3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed to recruit-icpchistacp@uonbi.ac.ke as one file in PDF.

CLOSING DATE: THURSDAY MARCH 2, 2023

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**